

Academic Leadership Council
Meeting Minutes
1:00PM
Friday, March 26, 2021
Zoom

Present: Officers and voting members: C. Almeda, J. Brady, D. Benard, K. Dockerty, K. Fuchs, C. Gearig, K. Grubka, V. Hileski, P. Jonas, T. Keena, D. Loucks, E. Martin, N. McClure, B. Murray, S. Myers, C. Oliphant, J. Ott, S. Ott, S. Pearson, B. Purdy, K. Rivard, J. Rix, C. Schauer, J. Stotz-Ghosh, S. Walman

Non-voting attendees: D. Alexander, R. Bair, D. Coates, W. deDie, L. Depta, P. Eagan, G. Fredericks, T. Labadie, D. Lindsley, A. Marsh-Peek, C. Olson, E. Pauken, W. Reynolds, B. Talsma, J. Wagner, M. Washington

1. Call to Order – 1:01pm
2. Review/Revise Agenda- none
3. Meeting Minutes of March 5, 2021- approved
4. Guests –
 - 4.1. Susan Matlis – Dir. Of Employee Benefits – reminder of the 2021 benefits special election period.
 - Additional benefits enrollment period from March 22 – April 2 to opt into benefits or change your contribution amounts. If you do not want to make changes then there is no action required.
 - If you want to see your FSA balance there is a link on the benefits page through MyValley.
 - 4.2. Angela Marsh-Peek – The case management approach and counseling support for students.
 - Dial extension #4040 in order to reach support for students or email counseling@kvcc.edu.
 - Grief & loss- workshop available for student to access.
 - Crisis number through United Way is #211.
 - Launched case management approach to counseling in fall 2020. Communication sent to student letting them know that they have a counselor assigned to them. This is specific to the student's pathway. Faculty are able to view the student's assigned counselor on the class roster in the Student Support Portal. Student can view this information in their My Valley.

5. Officer Reports

5.1 Chair – Jenny Ott

- Post-pandemic task force meeting scheduled for April 9.
- New Banner registration page for students makes it difficult for students to view the part of term. Corrections are in process.

5.2 Vice Chair – Philipp Jonas- no report

5.3 Secretary – Cheryl Almeda- no report

5.4 Master of Committees – Cynthia Schauer, no report

- Committee on Committees report

5.5 Faculty Liaison – Steve Walman- no report

6. Academic Services – Paige Eagan

6.1. Course & Curriculum Committee, with Joe Brady- no report

6.2. Student Survey follow-up

- Used Menti to have group feedback on the survey.
- Withdrawals-next ALC a more robust update will take place. When student withdrawal they will be given a two question survey. Did they take advantage of speaking to anyone on campus and reason for withdrawing from the course?
- Academic calendar work group for 2022-2023 and beyond. The charge of the Academic Calendar Work Group will be to create at least two suggested calendars. Interested in serving contact Char Gibson (cgibson@kvcc.edu) on or before April 5.

7. Faculty Support – Gail Fredericks

- Communication sent to faculty in regards to the Online and Blended Teaching Seminar. Adjunct on boarding scheduled for April 30.
- New Quizzes grade pass-back issue in Canvas is fixed. The gradebook will continue to be monitored.

8. Unfinished Business- no report

9. New Business –

9.1. Evaluation Kit update – Mary Morehouse

- Term 5 response rate was 61.65%. Term 3 will run from March 29-April 12 and has enrollments of 186 students.

9.2. Early Middle College update – Deborah Coates

- Spring break for K12 partners. Email went to all DE/ EMC students letting them know that they still need to participate in their KVCC classes.
- SAT mandatory testing will take place in April.
- Comstock HS lost their band director this week. Email went to these students letting them they can utilize KVCC counseling services.
- Additional MOU 2 class offerings may be implement for already partnered high schools.
- Kalamazoo Christian School would like to offer ECO 110, ACC 101, and BUS 101 for MOU 3 or MOU 2. Motion to approve brought by P. Jonas, 2nd by S. Ott. Motion passed.
- May 13 EMC celebration, via Zoom, at 7pm for those who have completed.

10. Outstanding Issues and Updates

- 10.1. COVID on Campus update - Dannie Alexander
- For updated COVID numbers go to kvcc.edu/coronavirus
 - The college will continue to share information on where employees can obtain a vaccine.
- 10.2. Fall Scheduling across disciplines and campuses- reference document & share by department/area.
- Instructional deans are looking at scheduling considerations and making decisions based on space, time, and safe growth. Fall scheduling will be at 50% capacity. The fall schedule be available on May 10 to view and on May 17, the fall schedule will go “live”.

11. Upcoming meeting dates and times

- 11.1. Friday, May 7, 1:00pm via Zoom
- 11.2. Friday, June 4, 1:00pm via Zoom (as needed)

12. Other

- 12.1. Reminders & Announcements
- 12.2. From Bill McElhone, “Consider signing up for the virtual Foodways Symposium which starts April 5-10 for additional details please visit kalamazoomuseum.org. We all hope to be back in person in 2022.”
- 12.3. From Linda Depta, “The Foundation is planning to kick off individual ticket sales to the May 14 virtual baking show on April 19.” Please check out the details (including an awesome video promo with Dr. Washington & Chef Cory Barrett) at <https://www.kvcc.edu/foundation/>
- 12.4. HLC Training HLC Accreditation training sessions – on the staff and faculty development schedule – open for anyone who is interested; please register.
- March 29, 10-10:45am
 - April 19, 11-11:45am
- 12.5. College recess on April 2, 3, & 4
- 12.6. April is National Poetry month. The Ned Foskey Poetry Prize is currently accepting submissions.

12.7. "Above and Beyond" – Cheryl Almeda

- C. Schauer- recognized Susan Matlis for her hard work and clear communication in regards to the College's health benefits.
- C. Schauer- recognized Veronica McCann for her work at the regional Geological Society of America meeting.
- J. Ott thanked everyone who shared information for the fall schedule snap shots.
- C. Almeda thanked Rebecca Durkee for the Women's History events.

13. Adjournment – 2:37pm